Your Family Disaster Supplies & Preparedness Calendar

The Family Disaster Supplies & Preparedness Calendar is intended to help you take appropriate preparedness actions and create a 3–7 day disaster supply kit before the next emergency happens. Using the calendar, your family can assemble an emergency kit in small steps over a six month period. Check off each of the items you collect or the actions you take during the week. Supplies may be stored all together in a large plastic garbage can with wheels, putting the heavy items at the bottom. When medical supplies, flashlights and emergency items are placed near the top, they can be located quickly for inspecting and restocking. Remember to rotate your perishable supplies and change water every six months. **Review this calendar every six months.** For example, each time you change your clock, review this list.

Note: You should store 1–2 gallons of water per person for each day. This water is for consumption and sanitation. For this reason the calendar repeats the need to purchase water several times.

MONTH ONE					
Week One	Week Two	Week Three	Week Four		
Grocery Store 1 gallon of water* 1 jar peanut butter* 1 large can juice* hand-operated can opener instant coffee, tea, pow- dered soft drinks permanent marking pen to mark date on cans & bottled water 1 gallon of water for each pet	Hardware Store crescent wrench heavy rope duct tape 2 flashlights with batteries bungee cords water proof matches	Grocery Store 1 gallon of water* 1 can meat* 1 can fruit* sanitary napkins video tape 1 gallon of water for each pet	Hardware Store plumber's tape crow bar smoke detector with battery tarp		
Also: pet food, diapers, and/or baby food if needed. To Do Establish an out-of-state contact to call in case of disaster. Prepare a list of important phone numbers: out-of- state contact, physicians, veterinarian, family, creditors, insurance, etc. Make a family plan. Follow the information from the Workbook or Red Cross brochures.	To Do Check your house for hazards. Follow the Reduce Hazards Booklet or Red Cross brochures. Identify which hazards you will reduce first. Locate your gas meter and water shutoffs and attach the proper tool near each. Obtain a collar-tag or microchip for your pet for emergency identification	Also: pet food, diapers, and/or baby food if needed. To Do Use a video camera to tape the contents of your home for insurance purposes. Store video tape with friend/family member who lives out of town. Investigate home/ rental insurance. Date each can of food using a marking pen.	Also: extra medications or prescription marked"emer- gency use," if needed To Do Install or test your smoke/ fire/carbon monoxide detector. Replace batteries. Tie water heater to wall studs. Follow the diagrams in the Reduce Hazards booklet.		

MONTH TWO					
Week Five	Week Six	Week Seven	Week Eight		
Grocery Store	First Aid Supplies	Grocery Store	First Aid Supplies		
 1 gallon of water* 1 can meat* 1 can fruit* 1 can vegetables* 2 rolls toilet paper* extra toothbrush* personal hygiene items: toothbrush, comb, etc. travel size tooth paste 	 aspirin and/or acetaminophen compresses rolls of gauze or bandages first aid tape adhesive bandages in assorted sizes cold packs 	 1 gallon of water* 1 can ready-to-eat soup (not concentrate)* 1 can fruit* 1 can vegetables* 	 scissors tweezers antiseptic thermometer disposable hand wipes sewing kit waterproof plastic container for first aid supplies 		
Also: special food for special diets.	Also: extra hearing aid batteries, if needed.	Also: extra plastic baby bottles, formula and diapers, if needed.			
To Do	To Do	To Do	To Do		
 Have a fire drill at home. For pets, ask veterinarian about appropriate size container for evacuating. (Vets may have info on used containers.) 	 Check your child's day care or school to find out about disaster plans. Take first aid/CPR class. Purchase a camp stove and fuel to boil water as needed 	Research how to become a licensed ham radio operator.	Send some of your favorite family and pet photos (or copies) to family members out of state for safe keeping.		

MONTH THREE					
Week Nine	Week Ten	Week Eleven	Week Twelve		
Grocery Store	Hardware Store	Grocery Store	First Aid Supplies		
 1 gallon of water* 1 can ready-to-cat soup (not concentrate)* liquid dish soap 1 quart plain liquid bleach 1 box heavy-duty garbage bags 	 waterproof portable plastic container (with lid) for important papers portable AM/FM radio (with batteries) 1 flashlight (with batter- ies) 	 1 gallon of water* 1 large can juice* large plastic food bags 1 box quick energy snacks 3 rolls paper towels ¼ teaspoon (or 1ml) measuring device (for use with bleach to treat water) 	 anti-diarrhea medicine rubbing alcohol 2 pair latex gloves ipecac syrup and activated charcoal (for accidental poisoning) children's vitamins 		
Also: saline solution and a contact lens case if needed.	Also: space blanket, blankets or sleeping bag for each family member and pet.	Also: sunscreen, if needed.	Also: items for denture care, if needed.		
To Do	To Do	To Do	To Do		
 Place a pair of hard sole shoes and a flashlight under your bed so that they are handy during an earth- quake. * Purchase one item per person 	 Make photocopies of important papers and store safely. Update animal vaccina- tion records. Put with important papers. 	 Store a roll of quarters for emergency phone calls, extra cash and credit cards. Go on a hunt with your family to find a pay phone near your home. 	Take your family on a field trip to main electrical panel, gas meter and water shutoff. Demonstrate how to turn them off. If the valves don't move, contact the utility for repair.		

* Purchase one item per person

MONTH FOUR					
Week Thirteen	Week Fourteen	Week Fifteen	Week Sixteen		
Hardware Store Whistle ABC Fire extinguisher Pliers Vise grips I local area map And warmers extra batteries for radio and flashlight	Grocery Store 1 can fruit* 1 can meat* 1 can wegetables* 1 can vegetables* 1 package paper plates* cating utensils package paper cups adult vitamins	Hardware Store center of extra flashlight batteries center of masking tape center of hammer center of extension of the extra straps to secure tall furniture to wall studs	Grocery Store 1 can meat* 1 can vegetables* 1 box large heavy-duty garbage bags kleenex 1 box quick energy snacks (granola bars or raisins)		
To Do □ Find out if you have a neighborhood safety organization and join it!	To Do Develop a neighborhood pet care plan.	To Do Brace shelves and cabi- nets. Secure fish tanks, bird houses and reptile cages.	To Do Make a plan to check on a neighbor who might need help in an emergency.		
	MONT	'H FIVE			
Week Seventeen	Week Eighteen	Week Nineteen	Week Twenty		
Grocery Store 1 box graham crackers assorted plastic containers with lids assorted safety pins dry cereal Also: extra clothing like jacket, towels, hat, umbrella, gloves, shoes, etc.	Hardware Store "child-proof"latches or other fasteners for your cupboards double sided tape or velcro-type fasteners to secure moveable objects extra rope or leash for pet	Grocery Store 1 box heavy duty garbage bags 1 box quick energy snacks pen and paper	Grocery Store camping or utility knife extra radio batteries Also: for each pet, extra medications or prescription marked "emergency use," if needed.		
To Do	Ta Da	To Do	To Do		
IO DO Arrange for a friend or neighbor to help your children or watch your pets if you are at work.	To Do ☐ Pack a"go–pack"in case you need to evacuate.	 IO DO Have an earthquake drill at home. If you are a licensed ham radio operator, contact a local government agency to volunteer for emer- gency service. 	 IO DO □ Find out about your workplace disaster plans. 		
		6			
	MON	TH SIX			
Week Twenty One	MON Week Twenty Two	TH SIX	Week Twenty Fou		

Hardware Store

- heavy work gloves
- 1 box disposable dust masks

screw driver

plastic safety goggles

Hardware Store

- □ battery powered camping lantern with extra battery or extra flashlights
- for pets, a large ground screw to tie animals to when fences fall

Grocery Store

- □ large plastic food bags
- plastic wrap
- aluminum foil

extra hand-operated can

□ 3 rolls paper towels

opener

Create a Family Disaster Supplies Kit

To Get Started

- Review suggestions in the Emergency Preparedness Workbook.
- Check your house for supplies that you already have on hand.
- Decide where to store supplies (food may be packed together in a single container or kept on shelves for easy rotation).

Meet With Your Family to Plan

- Discuss the types of disasters that could occur. Explain how to prepare and how to respond.
- Discuss what to do if you need to evacuate.
- Practice your plan.
- At the end of six months, review what you have done. Start with month one of the calendar. Evaluate, rotate and supplement supplies and preparedness actions.

Suggested Foods Select foods by your family's needs and preferences. Pick low-salt, water-packed varieties if possible.

- Canned Meat: tuna, chicken, raviolis, chili, beef stew, spam, corned beef, etc.
- Vegetables: green beans, kernel corn, peas, beets, kidney beans, carrots, etc.
- Fruit: pears, peaches, mandarin oranges, apple sauce, etc.
- Cereal: Cheerios, Chex, Kix, Shredded Wheat, etc.
- Quick Energy Snacks: granola bars, raisins, etc.

Remember to rotate your supplies every six months

Storage Tips

- Keep food in dry, cool spot dark area if possible.
- Keep food covered at all times.
- If you open food boxes or cans, do so carefully, so that you can close them tightly after each use.
- Wrap cookies or crackers in a plastic bag and inside a tight container.
- Empty opened packages of sugar, dried fruits and nuts into screw-top jars or air tight cans to protect them from pests.
- Inspect all food for signs of spoilage before use.

*Use or replace these items at the suggested time.

- Use foods before they go bad, and replace them with fresh supplies.
- Mark all foods with purchase date. Use ink or a marking pen. Place new items at the back/bottom of the storage area/container, and older ones in front.

Use* within 6 months:

- powdered milk (box)
- dried fruit (in air tight container)
- dry, crisp crackers (in air tight container)
- potatoes
- water
- bleach

Use* within one year:

- canned condensed milk and vegetable soups
- canned fruits, fruit juices and vegetables
- ready to eat cereals and uncooked instant cereals (in air tight container)
- peanut butter
- 🗌 jelly
- hard candy and canned meats
- Vitamin C
- water in manufactured sealed container

Long life: (if checked annually and in air tight containers and proper conditions)

- wheat
- vegetable oil
- dried corn
- baking powder
- soybeans
- instant coffee, tea and cocoa
- salt
 - noncarbonated soft drinks
- white rice
- bouillon products
- dry pasta
- powdered milk (nitrogen-packed)

This worksheet contains materials originally developed by Chevron, USA, used with permission. The materials present standard information available on preparing for emergencies. Every reasonable effort has been made to ensure the accuracy of the material. East Bay Municipal Utility District, the City of Oakland Fire Services Agency, Chevron, USA, and the authors do not assume responsibility nor liability in how the reader uses the information or the effect of any recommended practice, procedure or product specified in this worksheet and handouts.