

REGISTRATION AND PERMIT REQUIREMENTS Have you contacted your local Planning **YES** NO Department to verify if there are any permitting requirements? Contact your local Submit to Environmental Health: Planning Department Complete registration/permit application for more information. Self-certification checklist (Class A) Submit applicable fees. Will all your cottage food products NO be sold using only direct sales? Indirect sales require additional permit, fee and inspection from Env. Health (EH) YES Are the retail food facilities/shops for your indirect sales properly permitted by EH? Do you plan off-site or door-to-door direct sales or sales as a temporary NO YES food facility at a community event? NO Will products be sold by weight? YOUR CLASS A **Indirect sales only** allowed at permitted REGISTRATION IS retail facilities. YES COMPLETE Training Required* ADDITIONAL PERMITS ARE REQUIRED Your CLASS B PERMIT **Itinerant Vendor Permit:** IS COMPLETE May be required for door-to-door and off-Training Required* site sales. Verify with local jurisdiction. **Temporary Food Facility Permit:** Required by Environmental Health **Weights & Measures Permit:** Training Required* Required if selling product by weight. Within 3 months of obtaining permit or registration, all Cottage Food Operators must attend a Food Processor Course instructed by the California Department of Public Health. Failure to complete training may result in inactivation of your Cottage Food Registration or Permit. YOUR CLASS A *CDPH Website: http://www.cdph.ca.gov/programs/Pages/fdbCottageFood.aspx **REGISTRATION IS** COMPLETE Page 2 of 2 CCDEH Model CFO Flowchart 12-21-2012 Training Required*

ALAMEDA COUNTY DEPT OF ENVIRONMENTAL HEALTH